

## **TILA INTERNATIONAL ENERGY CONFERENCE 2017**

Venue – Silver Oak, India Habitat Centre, New Delhi-110 003, INDIA

Date – 14<sup>th</sup> April 2017

Time 8:30 Hrs to 16:30 Hrs

Ref. No. DGEF/17/1/Form 5

Date:

### **Volunteer Registration Form for TILA International Energy Conference**

**Latest  
Passport  
Size  
Photograph**

<b>SL. NO.</b>	<b>PARTICULARS</b>	<b>DETAILS</b>
1.	Name	
2.	Name and address of the College	
3.	Date of Birth	
4.	Mobile No.	
5.	Alternative Mobile No.	
6.	Email ID	
7.	Alternative Email ID	
8.	Correspondence Address	
9.	Permanent Residence Address (with pin code)	
10.	Reference of two persons who are not your relatives. Please mention pin code, mobile no & Email Id of references.	1.

		2.
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I understand that the indicative scope of work would inter alia be as follows:-

- To Creating Awareness about energy conference: Distribute literature among friends and colleagues or put up posters in restaurants, offices etc. Directing people to our website www.dgef.in to create awareness about our work.
- To provide timely information on status of the assigned matter(s) and assist in charting out further course of action in the best interest of the DGEF
- To report to the Conference Venue at sharp 8.00 AM. To be present till the Conference is over.
- Escort the chief guest, panellist, delegates from the airport/residence/office/hotel to the venue and vice versa.
- To Look after seating arrangements and Food arrangement for all the above.
- To welcome the Chief Guest, Panellist, Delegates and if required to present welcome bouquet/memento etc.
- To take care of the Registration/Query Desk and Handover Conference Kit along with Name tag for the above
- Any other task decided by the organising Committee of the International Energy Conference

NOTE: Upto 15 Volunteers can be engaged for the Energy Conference on first come first serve basis. You have better chances of getting the opportunity the sooner you submit it. The waitlisted candidates shall be considered in case of any withdrawal from the selected candidates.

**The Benefits of the Energy volunteers:-**

1. Certificate of participation will be issued
2. Opportunity to interact with Senior level national and International delegates
3. Attend the International Energy Conference
4. Full day Meals on the Conference Day in the Five star Hotel/venue of the Conference at New Delhi

DGEF norms that a volunteer should adhere to:

- No donations/payment can be collected by any volunteer. All payments of any form can be collected by the Secretary of the conference with proper receipt at the reception.
- Volunteers may not release any material pertaining to DGEF, in the media (TV/radio/magazines/newspapers/newsletters etc.), without seeking prior approval.
- All DGEF activities should be coordinated through the contact point in DGEF. Please do not directly interface on projects, and with other departments of DGEF.

Date:

Place:

**(SIGNATURE)**

Pls. Note: DGEF is committed to achieving workforce diversity in terms of gender, state/nationality and culture. Individuals from minority groups and persons with disabilities

are equally encouraged to apply. All applications will be treated with the strictest confidence. In case of equal eligibility women candidate or person with disability shall be engaged. Please enclose following documents:-

1. Volunteer Registration Form
2. Self Attested Copy of College Identity Card
3. CV/Bio data with achievements

Completed Registration Form to be sent to:

**Secretary**  
**Organizing Committee**  
**TILA International Energy Conference, 2017**  
JA-120, DLF Tower- A,  
Jasola District Centre,  
**NEW DELHI-110025**

or in alternative  
Fax filled Form to 91 11 26970075  
Email scanned copy to [secretary@tlaIndia.org](mailto:secretary@tlaIndia.org)

**For Enquiries, please contact:**

Mr. R. K. Tiwari, Secretary  
Direct: 91-8860635075 / 91-11-26943664/91-8588857374  
[secretary@tlaIndia.org](mailto:secretary@tlaIndia.org)

**Please share your feedback & Suggestion with the Convener:**

Mr. Raj Singh Niranjana  
Direct: 91-09810070075 / [rsn@tlaIndia.org](mailto:rsn@tlaIndia.org)

**For Office Use:**

Date of receiving the Form:-  
Registration No. for Paper presenter:  
Date of issue of Receipt along with Receipt No.

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**For Office use: -**

1. Whether eligible to be engaged as per our policy - Yes/No
2. Energy Volunteer Identification No. allotted -
3. Whether entry made in the data base- Yes/No